

# Public Document Pack

**Minutes of:** CABINET

**Date of Meeting:** 27 November 2013

**Present:** Councillor M C Connolly (in the Chair)  
Councillors T Isherwood, J Smith, G Campbell, I Gartside  
and T Pickstone

**Also in attendance:** Councillors J Black (Deputy Cabinet Member – Adult Care and Wellbeing and S Southworth (Deputy Cabinet Member – Environment)

**Public Attendance:** 1 member of the public was present at the meeting.

**Apologies for Absence:** Councillors S Walmsley, J Lewis and R Shori

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## **CA.561 DECLARATIONS OF INTEREST**

Councillor Connolly declared a personal interest in any matters relating to the fact that his partner is employed by Adult Care Services.

Councillor Gartside declared a personal interest in respect of Minute number CA.543 for the reason that he is employed by the RBS group.

## **CA.562 PUBLIC QUESTION TIME**

A period of thirty minutes was allocated for members of the public present at the meeting to ask questions about the work or performance of the Council or Council services.

No questions were asked.

## **CA.563 MINUTES**

### **Delegated decision:**

That the minutes of the meeting held on 6 November 2013 be approved and signed by the Chair as a correct record.

## **CA.564 BURY TOBACCO CONTROL STRATEGY**

The Deputy Cabinet Member – Adult Care and Wellbeing submitted a report seeking approval to the Bury Tobacco Control Strategy 2013-2018. The Strategy was developed by the Bury Tobacco Alliance in response to the new public health responsibilities of local authorities as described in the Public Health Outcomes Framework.

The Strategy has three key aims:

1. Enabling smokers in Bury who want to stop smoking, to stop with the right support.
2. Tackling the accessibility of tobacco products for young people, particularly in relation to illegal tobacco, underage sales and niche products.

3. Protecting children, families and communities from the effects of second hand smoke.

The Strategy will be monitored and reviewed on a quarterly basis and refreshed annually by the Bury Tobacco Alliance.

**Delegated decision:**

That approval be given to the Bury Tobacco Control Strategy 2013-2018.

**Reasons for the decision:**

The Strategy will help the Council fulfil its responsibility to reduce levels of smoking in the adult (18+) population, 15 year olds and pregnant women at time of delivery.

**Other option considered and rejected:**

To reject the recommendation.

**CA.565 CORPORATE FINANCIAL MONITORING REPORT - APRIL TO SEPTEMBER 2013**

The Deputy Leader of the Council and Cabinet Member – Finance and Corporate Affairs submitted a report which informed members of the Council's financial position for the period April to September 2013 and projected the likely outturn at the end of 2013/2014.

The report also included Prudential Indicators in accordance with CIPFA's Prudential Code.

**Delegated decisions:**

1. That the Council's financial position as at 30 September 2013 be noted.
2. That approval be given to the s151 Officer's assessment of the minimum level of balances.

**Reasons for the decision:**

The Council has a statutory duty to undertake budget monitoring.

**Other option considered and rejected:**

To reject the recommendation.

**CA.566 TREASURY MANAGEMENT STRATEGY MID-YEAR REVIEW**

The Deputy Leader and Cabinet Member – Finance and Corporate Affairs submitted a report prepared in compliance with CIPFA's Code of Practice to inform Cabinet members on the following areas:

- An economic update for the 2013/2014 financial year to 30 September 2013;
- A review of the Treasury Management Strategy Statement and Annual;
- Investment Strategy;

- The Council's capital expenditure (prudential indicators);
- A review of the Council's investment portfolio for 2013/2014;
- A review of the Council's borrowing strategy for 2013/2014;
- A review of any debt rescheduling undertaken during 2013/2014;
- A review of compliance with Treasury and Prudential Limits for 2013/2014.

**Delegated decision:**

That the report be noted.

**Reason for the decision:**

In accordance with CIPFA's Code of Practice on Treasury Management, the Council is required to note the report.

**Other option considered and rejected:**

To reject the recommendation.

**CA.567 CORPORATE PLAN PROGRESS REPORT QUARTER 2 2013-2014**

The Leader of the Council submitted a report setting out progress on the Corporate Plan quarter two 2013/2014.

**Delegated decisions:**

1. That the report submitted and the actions being taken to address areas of under achievement against targets be noted.
2. That future Corporate Plan Progress reports be submitted to meetings of Cabinet on a bi-annual basis.

**Reason for the decision:**

The Council publishes a Corporate Plan each year with progress updates reported to Cabinet.

**Other option considered and rejected:**

To reject the recommendations.

**CA.568 EXCLUSION OF PRESS AND PUBLIC**

**Delegated decision:**

That in accordance with Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following items of business as they involve the likely disclosure of information as detailed in the conditions of category 3.

**CA.569 E PARKING ENFORCEMENT CONTRACT**

The Cabinet Member – Environment submitted a report regarding Bury Council's involvement with other Greater Manchester authorities to produce a framework agreement for future parking enforcement contracts.

**Delegated decision:**

That approval be given to the Council actively contributing to the content of the framework and having involvement with the evaluation and award to successful contractors.

**Reason for the decision:**

The collaboration and partnership approach being taken will allow Bury Council to benefit from a robust and competitively priced framework.

**Other option considered and rejected:**

The Council does not sign up to the Framework and carries out an independent Tender process in isolation.

**CA.570 E IT NETWORK INFRASTRUCTURE**

The Deputy Leader and Cabinet Member for Finance and Corporate Affairs submitted a report setting out a proposal to up-grade the Council's IT communications network.

**Delegated decision:**

That approval be given to accept the tender received to up-grade the Council's IT communications network as detailed in the report submitted.

**Reasons for the decision:**

The proposal will remove dependency on any one council building to service the wide area network allowing assets to be managed without extra IT costs. This will achieve an annual saving of £55,000.

**Other option considered and rejected:**

To reject the recommendation.

**COUNCILLOR M C CONNOLLY**  
**Chair**

**(Note: The meeting started at 6.00 pm and ended at 6.25 pm)**

# REPORT FOR DECISION

<b>Agenda Item</b>	
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<b>DECISION OF:</b>	<b>Cabinet Overview and Scrutiny Committee</b>
<b>DATE:</b>	<b>Wednesday, 27th November 2013 Wednesday, 4th December 2013</b>
<b>SUBJECT:</b>	<b>Corporate Plan Progress Report – Quarter 2 2013-14</b>
<b>REPORT FROM:</b>	<b>Leader of the Council</b>
<b>CONTACT OFFICER:</b>	<b>Sarah Marshall, Performance Officer – Adults Planning</b>
<b>TYPE OF DECISION:</b>	Non key decision
<b>FREEDOM OF INFORMATION/STATUS:</b>	This paper is within the public domain
<b>SUMMARY:</b>	The Corporate Plan Progress Report outlines the progress during quarter one 2013-14 for the corporate performance indicators and projects within the Bury Council Corporate Plan. The information is extracted from the Performance Information Management System (PIMS) and provided by the responsible services.
<b>OPTIONS &amp; RECOMMENDED OPTION</b>	The Cabinet and Committee are asked to note the contents of the report.
<b>IMPLICATIONS:</b>	
<b>Corporate Aims/Policy Framework:</b>	Do the proposals accord with the Policy Framework?      Yes
<b>Statement by the S151 Officer: Financial Implications and Risk Considerations:</b>	There are no direct financial implications arising from this monitoring report. The report outlines the current forecast outturn position based upon data available at Quarter 2. Likewise the report highlights the Corporate Risk Register as at Quarter 2.
<b>Statement by Executive Director</b>	There are no other direct resource

<b>of Resources:</b>	implications arising from this report.
<b>Equality/Diversity implications:</b>	Yes An Equality Analysis was undertaken for the Bury Council Corporate Plan 2012-15 and it was concluded that the Plan has a positive impact by aiming to reduce poverty and inequality. This report provides a summary of the progress made.
<b>Considered by Monitoring Officer:</b>	Yes JH
<b>Wards Affected:</b>	All
<b>Scrutiny Interest:</b>	Overview and Scrutiny Committee

**TRACKING/PROCESS**

**DIRECTOR: Executive Director, ACS**

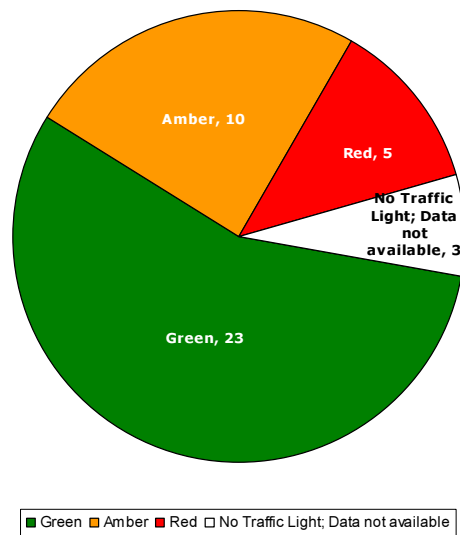
Chief Executive/ Strategic Leadership Team	Cabinet Member/Chair	Ward Members	Partners
11/11/13			
Scrutiny Committee	Cabinet/Committee	Council	
04/12/13	27/11/13		

**1.0 BACKGROUND**

1.1 The council publishes a Corporate Plan each year with progress updates reported to Cabinet each quarter. This report outlines performance against the plan for quarter 2 2013-14.

**2.0 SUMMARY**

2.1 Our position remains positive at the halfway point of 2013-14:



2.2 Of the 53 corporate performance indicators detailed in the corporate plan, 41 of these have outcomes for quarter 2 on which we can report as some are collected annually. 23 indicators (56%) have demonstrated an improvement on the out turn for 2012-13 and/or exceeded the target set for this year. The proportion of indicators that have shown this improvement has increased from last quarter by 18% (5).

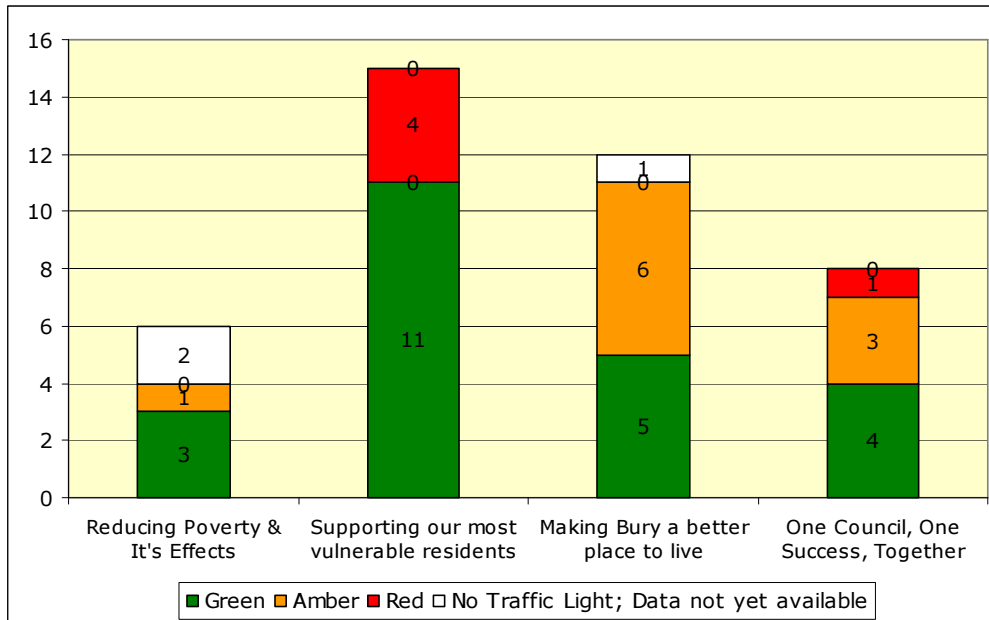
2.3 9 indicators (represented as amber on the chart) have just fallen short of meeting our expectations. Considering the financial situation and other challenges facing services, this level of performance overall is an improvement from last quarter and demonstrates the potential to meet the high standards we set ourselves as a Council by year end.

2.4 5 areas under achieved:

- Percentage of carers receiving a needs assessment or review and a specific carer's service, or advice and information is under target. This is a capacity issue and has been raised with team managers. Plans are in place to increase this outcome in quarter 3.
- Percentage of children becoming the subject of a Child Protection Plan for a second or subsequent time has increased. This is partly because quarter 1 and quarter 2 saw large families become subject to repeat plans.
- Key stage 2 attainment gap for Black and minority ethnic groups: 'Mixed White and Black Caribbean' and 'White Other' has increased. These results are provisional and may have been influenced by the more challenging assessments recently introduced.
- Percentage staff turnover (council wide) has increased from last year's position and since quarter 1. This is a contextual indicator and does not reflect the impact on the organisation.

2.5 There are 3 indicators where progress cannot be analysed due to a lack of data from external sources. Work is ongoing to review the data set for future Corporate Plans so that non-reporting is minimised and the results selected provide a fair and meaningful reflection of the Council's position.

2.6 Analysing the results by the Council's priority outcomes, progress is being made across all four areas:



2.7 At this half way point of the year, the outturn is looking increasingly positive. The figures show that there is potential to do more but it is recognised that this has to be balanced with sustaining the levels of improvement already achieved.

### 3.0 CONCLUSION AND RECOMMENDATIONS

3.1 The report provides details of the progress made at quarter two 2013-14.

3.2 Overall, performance against the corporate plan indicates a positive picture with 23 out of 41 (56%) of indicators achieving target and/or performing better than last year, which is an improvement upon last quarter. Where we have not performed as planned, the reasons have been identified and in most cases a proactive approach has been adopted to improve these outcomes throughout this year.

3.3 It is recommended that Cabinet accept the report and note the actions being taken to address areas of under achievement against targets.

#### List of Background Papers:-

Bury Council Corporate Plan 2013-16

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